

Appeal Procedure

Brief Description of the Procedure

Appeals must be submitted in writing using this form and recorded in the QMS.

Siemens Healthineers AG
Corporate Testing Laboratory
SHS QT CTL
Allee am Roethelheimpark 2
91052 Erlangen, Germany

mailto:corporate_testing_laboratory.func@siemens-healthineers.com

Process:

1. Submission of the appeal with justification and supporting evidence.
2. Registration and documentation within the QMS of CTL.
3. Review by the Technical Manager, possibly involving a review team.
4. Decision and written feedback to the appellant.
5. If justified, corrective actions (CAPA) will be initiated and tracked.

Deadline: Appeals must be submitted within 30 working days after receiving the report.

Information Provided to the Appellant

The appellant will be informed about the following steps:

- Confirmation of receipt of the appeal.
- Updates on the review status.
- Written notification of the final decision and any corrective actions.
- Completion of the process

Appeal Submission Form

Report No. / Date	
Name / Organization	
Contact (Phone)	
Contact (Email)	

Reason for Appeal	
Justification (Details)	
Attached Evidence	

Date of Submission	
Signature	

Note: The appeal will be processed in accordance with the valid version of the procedure TLSE-TLWP011. Corrective actions will be initiated if necessary.